

Referral Form

Legal & Tenancy Services

Referring Organisation's Details		
Family Name:	First Name:	
Organisation:		
Contact Number:		
Email:		
I confirm I have obtained the client's permission to provide their personal information to Great Southern Community Legal Services.		
Signature:	Date:	
Which Program are you referring to (tick all that app		
Legal Assistance	Family Safety Project (Specialist FDV Services)	
Disability Advocacy	Tenant Advocacy	
Unsure		
Client's Details (provide as much information as known)		
Family Name:	Given Name(s):	
Address:		
	Postcode:	
Contact Number(s):		
Safety Assessment - Is the client		
Safe to Telephone	☐ Safe to SMS	
Safe to leave voicemail	Other -	
Date of Birth:	Average Income:	
Disability Type(s):		
Names and Dates of Birth of any Children:		
1. Other Party's Details (provide as much information as known) (room for more OP details on next page)		
Family Name:	Given Name(s):	
Address:	,	
	Postcode:	
Contact Number:	Date of Birth:	
Relationship to Client:		



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2. Other Party's Details (provide as much information as known)		
Family Name:	Given Name(s):	
Address:		
	Postcode:	
Contact Number:	Date of Birth:	
Relationship to Client:		
3. Additional Party's Details (eg Carer or Family Mem	ber)	
Family Name:	Given Name(s):	
Address:		
	Postcode:	
Contact Number:	Date of Birth:	
Relationship to Client:		
What agencies are assisting the Client (list all age		
Agency	Contact Person	
Where more people or agencies are involved please attach additional pages as required with known information.		
Client requires assistance with -		
Cars & Driving	Child Protection	
Criminal Injuries Compensation	Family Law – Parenting Matters	
Family Law – Property Matters	Family Violence	
Managing Your Affairs – Wills & Enduring Powers	Managing Your Affairs – Deceased Estate	
Managing Your Affairs - Early Access to Super	☐ Your Home – Tenancy Issues	
Centrelink	NDIS	
Assisting with Complaints	Financial Issues	
Administration / Guardianship Orders	☐ Housing & Accommodation	
Legal Processes	☐ Education	
Health		
Other:		



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Has the client previously seen a lawyer or advocate about this issue or lodged any previous applications? (provide details)
Are you aware of any deadlines or Court or Tribunal matters? (provide details)
Summary of the Issue(s): (briefly explain the situation the client is in and what assistance they require)
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Please send completed referral form to referrals@gscls.com.au

